**Letter of Intent on Collaboration**

The Letter of Intent on Collaboration shall include, but not limited to, the following parts:

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| 1. **Collaborative Research Title** |
| 1. **Names and institutions of Principal Investigators of Both Parties** |
| **3. Research Plan and Division of Labor and Time Table** |
| Briefly describe the scientific objectives, methodologies and approaches of the research. State clearly which part is “Partner A”’s work and which part is “Partner B”’s. Include time frames in this part if necessary. |
| **4. Duration** |
| Clearly state the specific dates that the collaborative research starts and ends. |
| **5. Signature by Principal Investigators of Both Parties, Date and Place** |