|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | |  |  | | --- | --- | | **Reference** |  | | **Submission Date** |  | |

**Description of the Proposed Activity –**

**Grants to Support a Bilateral Sino-German Workshop**

**[First name last name, research institution, city of the applicant in China]**

**[First name last name, research institution, city of the applicant in Germany]**

**[Title of the topic]**

|  |  |
| --- | --- |
| **First day of the workshop** |  |
| **Last day of the workshop** |  |
| **Place** |  |
| **Country** |  |
| **A corresponding proposal under the “Mobility Programme” has also been submitted** | 󠄀󠄀 Yes 󠄀󠄀 No |

1. **State of the art in the relevant subject area (with particular focus on China and Germany)**
2. **Objectives** 
   1. **Objectives of the workshop** *(if it is a follow-up workshop, please also briefly summarise the results of the preceding workshop)*
   2. **State of the bilateral cooperation**
   3. **Topics to be discussed**
   4. **Scientific reason for the selection of the venue if this is not the workplace of one of the coordinators**
   5. **Expected benefit for Sino-German cooperation**
3. **Workshop programme**

*Please provide a detailed programme of the workshop. For each day (such as arrival day, conference day, excursion day, departure day), please state the main item on the agenda. For conference days, please give a detailed programme including time, the name of each speaker and the title of his/her contribution.*

*All workshop participants for whom funding is requested are expected to contribute actively by giving an oral presentation. (Please mention their names in the programme including the participant’s number. If you add the names of additional scientists participating at their own expense to this programme, please clearly state that these scientists do not belong to the participants for whom funding is requested.)*

1. **Overview of the number of participants to be funded**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Total number** | **From Germany** | **From China** | **Resident at the place of the meeting** | **Third-party participants** |
|  |  |  |  |  |

1. **Overview of the workshop programme**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Total duration / days** | **Number of travel days (including arrival and departure days\*)** | **Conference days**  **(including scientific excursions)** | **Days for other excursions** | **Overnight stays** |
|  |  |  |  |  |

\*An additional arrival/departure day can be applied for if the destination cannot be reached within one day.

1. **Other funds requested**

If the proposal is approved, the budget will be calculated based on the data provided in this proposal and on the Sino-German Center’s funding rates for workshops to be held in China and Germany (please refer tofunding-rates C:\Users\ZHANGN~1.SIN\AppData\Local\Temp\1545980685(1).jpg[Chinese](http://www.sinogermanscience.org.cn/cn/cn_forderung/cn_forderprogramme/cn_sw/201504/W020190125402318569353.pdf) / C:\Users\ZHANGN~1.SIN\AppData\Local\Temp\1545980685(1).jpg [German](http://www.sinogermanscience.org.cn/de/forderung/forderprogramme/sw/201503/W020190125404370353575.pdf))

If additional items that are not covered by these funding rates (e.g. rental costs for conference rooms, expenses for scientific excursions) are applied for, these have to be mentioned separately and explicitly justified.

Rental costs for conference rooms requested: □Yes / □No

1. **Overview of participants**

Please only list the names of those participants for whom funding is requested; do not add early career scientists or further additional scientists participating at their own expense to this list.

**German side:**

|  |  |
| --- | --- |
| **Participant 1 G** |  |
| **Name** |
| **Present occupation** |  |
| **Date/institution where doctorate awarded** |  |
| **Three most important publications** |  |

**Chinese side:**

|  |  |
| --- | --- |
| **Participant 1 C** |  |
| **Name** |
| **Present occupation** |  |
| **Date/institution where doctorate awarded** |  |
| **Three most important publications** |  |

**Other countries and regions:**

|  |  |
| --- | --- |
| **Participant 1 O** |  |
| **Name** |
| **Present occupation** |  |
| **Date/institution where doctorate awarded** |  |
| **Three most important publications** |  |

1. **Participant address list\***

Please only list the names of those participants for whom funding is requested; do not add early career scientists or further additional scientists participating at their own expense to this list.

\* up to 15 participants from the guest country and up to 25 participants from the host country

\*\* please use the same numbers as used in “7. Overview of participants”

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**Host country:**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Number\*\*** | **Acade-mic title** | **Last name, first name** | **Gender,**  **date of birth** | **Title of scientific contribution (talk)** | **Institution /**  **Institute** | **Postal address**  **(street, city, postal code)** |
| **1 H** |  |  |  |  |  |  |
| **2 H** |  |  |  |  |  |  |
| **3 H** |  |  |  |  |  |  |
| **4 H** |  |  |  |  |  |  |
| **5 H** |  |  |  |  |  |  |
| **6 H** |  |  |  |  |  |  |
| **7 H** |  |  |  |  |  |  |
| **8 H** |  |  |  |  |  |  |
| **9 H** |  |  |  |  |  |  |
| **10 H** |  |  |  |  |  |  |
| **11 H** |  |  |  |  |  |  |
| **12 H** |  |  |  |  |  |  |
| **13 H** |  |  |  |  |  |  |
| **14 H** |  |  |  |  |  |  |
| **15 H** |  |  |  |  |  |  |
| **16 H** |  |  |  |  |  |  |
| **17 H** |  |  |  |  |  |  |
| **18 H** |  |  |  |  |  |  |
| **19 H** |  |  |  |  |  |  |
| **20 H** |  |  |  |  |  |  |
| **21 H** |  |  |  |  |  |  |
| **22 H** |  |  |  |  |  |  |
| **23 H** |  |  |  |  |  |  |
| **24 H** |  |  |  |  |  |  |
| **25 H** |  |  |  |  |  |  |

**Guest country:**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Number\*\*** | **Acade-mic title** | **Last name, first name** | **Gender,**  **date of birth** | **Title of scientific contribution (talk)** | **Institution /**  **Institute** | **Postal address**  **(street, city, postal code)** |
| **1 G** |  |  |  |  |  |  |
| **2 G** |  |  |  |  |  |  |
| **3 G** |  |  |  |  |  |  |
| **4 G** |  |  |  |  |  |  |
| **5 G** |  |  |  |  |  |  |
| **6 G** |  |  |  |  |  |  |
| **7 G** |  |  |  |  |  |  |
| **8 G** |  |  |  |  |  |  |
| **9 G** |  |  |  |  |  |  |
| **10 G** |  |  |  |  |  |  |
| **11 G** |  |  |  |  |  |  |
| **12 G** |  |  |  |  |  |  |
| **13 G** |  |  |  |  |  |  |
| **14 G** |  |  |  |  |  |  |
| **15 G** |  |  |  |  |  |  |

**Other countries and regions:**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Number\*\*** | **Acade-mic title** | **Last name, first name** | **Gender,**  **date of birth** | **Title of scientific contribution (talk)** | **Institution /**  **Institute** | **Postal address**  **(street, city, postal code)** |
| **1 O** |  |  |  |  |  |  |
| **2 O** |  |  |  |  |  |  |
| **3 O** |  |  |  |  |  |  |

1. **Short CVs of both applicants (one page maximum each)**

|  |
| --- |
| **Name of the applicant in China** |
| **1. Present Occupation**  *(University, Institute, Title)* |
| **2. Educational experience**  *(starting from undergraduate course, in reverse chronological order; please list the supervisors)* |
| **3. Scientific research and academic work experience**  *(in reverse chronological order; please list the supervisors)* |
| **4. Host or participant in scientific research projects**  *(in reverse chronological order)* |
| **5. Representative publications (up to 10), research results and academic awards**  *(in reverse chronological order)* |

|  |
| --- |
| **Name of the applicant in Germany** |
| **1. Present Occupation**  *(University, Institute, Title)* |
| **2. Educational experience**  *(starting from undergraduate course, in reverse chronological order; please list the supervisors)* |
| **3. Scientific research and academic work experience**  *(in reverse chronological order; please list the supervisors)* |
| **4. Host or participant in scientific research projects**  *(in reverse chronological order)* |
| **5. Representative publications (up to 10), research results and academic awards**  *(in reverse chronological order)* |

1. **Bank details**

|  |  |
| --- | --- |
| **German side** | |
| **Bank** |  |
| **Account number:** |  |
| **Bank identification number** |  |
| **City** |  |
| **IBAN** |  |
| **BIC** |  |
| **Swiftcode** |  |
| **Recipient** |  |
| **Purpose** |  |

|  |  |
| --- | --- |
| **Chinese side** | |
| **Bank** |  |
| **Account number** |  |
| **Bank identification number** |  |
| **City** |  |
| **IBAN** |  |
| **BIC** |  |
| **Swiftcode** |  |
| **Recipient** |  |
| **Purpose** |  |

**Declaration**

**A request for funding for this workshop has not been submitted to any other organisation. In the event that I submit such a request, I will inform the Sino-German Center for Research Promotion immediately.**

**We confirm that in the event of approval, we will carry out the approved workshop in accordance with the guidelines of the Sino-German Center for Research Promotion. In particular, we accept the relevant obligations regarding the implementation and financial accounting of the workshop as well as the timely submission of a final report.**

**Chinese applicant German applicant (signature) (signature)**

**Institutional or Organisational Affiliation (Seal)**